

7TH ANNUAL GENERAL MEETING

24 JUNE 2021



CONTENTS:

1. DIRECTORY	2
2. AGENDA	3
3. RATIFICATION 2020 PROCEDURE	4
4. PRESIDENTS REPORT	7
5. TREASURERS REPORT	8
6. FINANCIAL STATEMENTS – YEAR 2020/21	9
7. BUDGET 2021/22	10

1. RVRANZ NATIONAL EXECUTIVE DIRECTORY



President
Peter Carr
Waikato

Phones: 07 823 7984
027 263 2221



Past President
Colin Porter
Auckland

Phone: 09 428 3556



Secretary
Dick Williams
Bay of Plenty

Phones: 07 571 8788
027 483 4672



Registrar / Treasurer
Doug Little
Bay of Plenty

Phones: 07 543 3389
027 431 7976



Region Representative
Nancy Nielsen
Auckland

Phone: 09 480 1484



Region Representative
Mike O'Boyle
Bay of Plenty

Phone: 07 572 3438



Region Representative
John Jennings
Canterbury

Phone: 021 259 3593



Region Representative
Brian Peat
Otago/Southland

Phone: 021 089 73880



Region Representative
Elizabeth Jones
Waikato

Phones: 07 868 3137
021 1709167



Region Representative
Glynis Denz
Wellington

Phone: 021 758 332



Code Committee Chair
Anton Coetzee
Bay of Plenty

Phones: 548 0788
021 214 2117

2. AGENDA

The 7th ANNUAL GENERAL MEETING at 01:30 pm on Thursday 24 June 2021 in the Exhibition Hall at the Hamilton Gardens, Hungerford Crescent, Hamilton 3240

Welcome

Apologies

Ratification of the 2020 AGM procedure

Presidents Report

Treasurers Report and Consideration of the Statement of Annual Accounts

Approval of an Annual Budget for the next financial year

Election of the Officers and the Executive

Nominations have been received for the following positions:

President	Peter Carr	Waikato
Vice President		
Secretary	Jan Martin	Nelson
Treasurer	Douglas Little	Bay of Plenty
Regional Representative	Nancy Neilsen	Auckland
Regional Representative	Michael O'Boyle	Bay of Plenty
Regional Representative	John Jennings	Canterbury
Regional Representative	Brian Peat	Otago
Regional Representative	Glynis Denz	Wellington
Regional Representative	Elizabeth Jones	Waikato

Motions of which notice has been given:

The National Executive will move a motion to adopt a new Constitution

The National Executive will move a motion to adopt a set of Regional Rules

The Auckland Region will move a motion to elect Bill Atkinson as a Life Member

General Business

Speaker

Dr Doug Wilson from Taupo. He is the 83 year-old Senior New Zealander of the Year

Afternoon Tea

3. NOTES OF THE ANNUAL GENERAL MEETING 2020

At the time the year 2020 Annual General Meeting of the Association was scheduled to be held, New Zealand was in Level four Lockdown due to the Covid-19 Pandemic. No public meetings were allowed.

The advance procedure for the nomination of officers and the notice of motions to be considered, were carried out in accordance with the Association rules, as is the normal practice.

The following procedures were carried out by a meeting of the National Executive on 2 June 2020

1. Minutes of the last meeting
2. Annual Report of the Executive
3. Consideration of the Statement of Annual Accounts
4. Approval of an Annual Budget for the next financial year
5. Election of the Officers and the Executive
6. Motions of which notice has been given
7. General Business

A full report was circulated to all members

These procedures will be ratified at the next Annual General Meeting of the Association.

R J (Dick) Williams
National Secretary

RETIREMENT VILLAGE RESIDENTS ASSOCIATION OF NEW ZEALAND INCORPORATED

Minutes of the meeting of the National Executive held at 04.00 pm on 02 June 2020 by Teams communication

Present Online

Peter Carr (Chairman), Colin Porter, Dick Williams, Anton Coetzee, Glynis Denz, Colleen Fuller, Elizabeth Jones, Doug Little, Joe Greig and Nigel Matthews

Apologies

There were no apologies

Minutes

Moved: That the minutes of the last meeting on 07 April are confirmed as a true and correct record

P Carr / G Denz *Carried*

Matters Arising

Joe Greig asked that his attendance is recorded and there were no other matters arising

Annual Report

The President's report had been circulated. He invited any questions.

Moved: That the report is adopted

G Denz / E Jones *Carried*

Election Of Officers

The following nominations have been received in accordance with the Association rules.

President	Peter Carr	Waikato
Vice President		
Past President	Colin Porter	Auckland
Secretary	Dick Williams	Bay of Plenty
Treasurer		
Regional Representative	Joe Grieg	Auckland
Regional Representative	Mike O'Boyle	Bay of Plenty
Regional Representative	Colleen Fuller	Canterbury
Regional Representative	Donn Livingstone	Otago
Regional Representative	Glynis Denz	Wellington
Regional Representative	Elizabeth Jones	Waikato

Peter Carr welcomed Mike O'Boyle back as the Bay of Plenty representative and said he would like to have a Vice President nominated. Doug Little reported that he has a meeting with a possible Treasurer.

Moved: That the above-named nominations are appointed

P Carr / E Jones *Carried*

Dick Williams advised that the Constitution provides nominations to the Executive for the officer's positions only, so that it will be necessary for the new executive to co-opt the following members:

Anton Coetzee	Code Committee Chairman
Doug Little	Registrar

As that meeting is not scheduled until 4 August, he recommends that approval is given by email correspondence after the virtual AGM date.

Code Committee Report

Anton Coetzee reported the contacts with the National Party members seeking meeting appointments. The new Retirement Commissioner has asked Troy Churton to prepare a White Paper and we will be able to comment on it when it becomes available.

Elizabeth asked about the position should the Labour Party be re-elected

Glynis proposed approaches to the Prime Minister and other Ministers. She also proposed writing to all election party nominees for their use in the run up to the election

Peter will draft a letter and forward to Anton.

Anton is contacting Jessica Wilson at the Consumer Institute for co-operation, as they are investigating the unfair contract terms in village ORA's.

Registrars Report

In the absence of Doug Little, Peter advised that Doug has spent considerable time working with ClubHub and we are committed to going with it. Anton said that he feels it will not be fully operative until 31 March 2021.

Managers Report

Nigel Matthews reported difficulty getting boxes of the hard copy newsletters to all the villages. XXXXX XXXXX chairperson is being very difficult and Anton confirmed that we are able to distribute newsletters to

mailboxes. He is visiting southern villages this month. He and Peter have other visiting tours planned. He requires the names of regional contacts, chairpersons or another nominee. Peter recommended maintaining contact with Stephanie Claire, the Age Concern CEO. Glynis congratulated Nigel on the production of the newsletter and many other members supported her comments.

Finance Report

It was resolved to send a letter of thanks to David Wood and Peter undertook to do that. Peter raised matters in the amended draft budget.

Moved: That the amended draft budget is adopted

A Coetzee / G Denz Carried

Moved: That the Annual Accounts and the Treasurer's Report are adopted

D Williams / A Coetzee Carried

Regional Reports

Waikato

Elizabeth reported that they held a regional committee Zoom meeting which was attended by Peter and Nigel. They have eight committee members.

Wellington

Glynis reported that they have had good Zoom committee meetings and another planned. They have six committee members but need a secretary and treasurer.

Canterbury

Colleen said they are holding a regional meeting on 26 June and that Nigel is assisting in getting invitations out to villages.

Auckland

Peter advised that although the membership results were very satisfactory, there had been no progress with administration by the Auckland committee following the two general meetings held.

After discussion with Dick, Anton and Nigel, he had prepared an Auckland map divided into five subregions with approximate village numbers. Lists of members who have indicated their offer to assist in each area are being compiled. A strong chairperson is required and the committee would consist of a representative from each sub-region.

General Business

Anton proposed that a vote of thanks is recorded to Colin Porter for his work during his term as the President. This was carried with acclamation.

Elizabeth asked for details of village visits by Peter and Nigel.

Peter advised that we are meeting with a possible successor as Secretary for Dick.

Dick advised that he had received notice from the Companies Office concerning the annual return to the Registrar of Incorporated Societies, mainly making provision for Covid-19 restrictions.

Next Meeting

The next meeting is scheduled for 04 August 2020 at 4.00 pm.

There being no further business, the meeting closed at 05:40 pm.

4. PRESIDENTS REPORT



There is a lovely cartoon of the Road Runner chicken who, having rushed in a frenzied pace down the road at great speed, screams to a dust-raising stop uttering the single word 'pew'.

And in the immediate aftermath, mid-June, of the media frenzy that accompanied the release of the Retirement Commissioner's views on White Paper feedback, I must admit to being like that chicken.

This year has almost been a roller coaster ride. From a slow beginning - when it was clear that we had not put in enough work to raise awareness and materially grow membership numbers- it was beholden on your President to lead the charge. This resulted in almost 50 presentations to major groups New Zealand-wide, working with our Treasurer to tidy up our accounting system, produce a worthwhile budget for the following year and permit our Manager more freedom to undertake his allocated and agreed role. And, to ensure that our new main database was bedded down to our satisfaction.

In the middle of this (almost) fun-filled year I met one-on-one with the President of the RVA in October. Where we agreed that maintaining a fractious interface was neither professional nor desirable. From which emerged, a few weeks later, the Memorandum of Understanding. Let me be very clear – while the main purport of that document calls for mutually working together to affect an improved industry, we will not shy away from supporting members who feel aggrieved about, and frustrated with, the interface with their village management.

On the political front there has been a three-pronged approach. Firstly, to ensure that our relationship with the Retirement Commissioner is sound and workable. Second that we target senior politicians and general members of parliament to express our views, frustrations and dissatisfaction where necessary. Thirdly, to work with our members with meaningful communication including seeking their support -

not only in responses to the White Paper - but also involvement with the parliamentary petition that is currently circulating. Further we have now been requested to appear before a parliamentary select committee (concentrating on economic matters) to discuss our plans and aspirations.

Our membership has more than doubled in the past twelve months. And is still growing. Now approaching 7,500 but this growth, while healthy, is far from the desired target. It is important that while your Executive is charged with leading out front to attract new members, it is also imperative that every current member plays their part is telling the good news to fellow residents who have not yet joined. Talking the talk during Happy Hour is a good place to start.

We will agree today to accept a revised and much simpler constitution. While there is no clause within it as to the tenure of the President, I feel that going beyond two years is not good either for the incumbent nor the organisation. So, as I enter my second year, I give notice that we are seeking another member to champion our cause with whom I can work in the coming year to ensure a professional and workable handover.

Finally, I pay my respects to the two main groups who have worked extremely hard to bring us to the successful state in which we now exist. To the 'Tight Five' Executive and the regional leaders – thank you. Words alone cannot express what I feel for your loyalty, hard work and perseverance. To those of you who volunteer to be our main village contacts – my thanks also go to you. Trying to get elderly people to part with their money – however good the cause – is no easy task.

Finally – but no less importantly – I recognise the patience and much-needed humour of my wife Robyn over the past year. Now only when I am absent making presentations and attending other meetings but the many hours where I am absent elsewhere tied to a computer. She has been hugely supportive of my involvement.

Peter Carr
President

5. TREASURERS REPORT



This has been a challenging year for RVRANZ. First COVID-19 and lockdown made personal contacts extremely difficult and so normal Village and Regional meetings were put on hold for several months and this affected the collection of subscriptions.

The setup of the new membership system took substantial time, but the rewards have been significant. The effort from our President Peter Carr and Manager Nigel Matthews together with many willing hands in the Regions and Villages achieved a significant increase in membership. This has improved the Associations' Financial Position so that it is now prepared for the future, in particular the current negotiations with Owners and the Government, to achieve fairer terms & conditions for Retirement Village Residents in New Zealand.

I wish to thank the members who have successfully registered through our website. Your 10 minutes effort has saved hundreds of volunteer hours meaning you can get subscription receipts promptly. The demise of cheques and concerns about cash and Covid make use of online banking more desirable. RVRANZ is fully functional in that respect. Progress dictates we must keep up but be sympathetic for our older and frailer members

who have been forced to use new technology with little coaching.

Despite the difficulties our Village Contacts and visiting speakers have almost doubled membership and income levels by 2.5 times. Our publication costs were increased by \$30K but despite that a deficit of \$25K was turned into a healthy surplus setting you Association up for the contest that is on the horizon.

2021 has been a year of monumental change, with the world situation affected by Covid and lockdowns and new systems. Peter Carr brought with him a new approach and vision which together with an incredible work ethic was hugely responsible for the significant increase in membership and profile of RVRANZ. His efforts are reflected with excellent people filling roles in Villages, Regionally and Nationally. That has made my original role more demanding, and I must therefore thank Graeme Lomas for his sterling efforts in taking over ClubHub and ensuring it achieves its Purpose of a strong membership system. Our systems are capable of the potential growth your Executive is planning and to comply with Government's rules and regulations.

Doug Little
Treasurer

6. FINANCIAL STATEMENTS – YEAR 2020/21

Key Statistics for 2021 are:-

	2021	2020
Membership		
Paid up membership [numbers]	6,661	3,200
INCOME		
Membership subscriptions	100,763	38,234
Platinum Membership	37,485	-
Advertising, Sponsors & Other income	20,932	5,898
Total Income	159,178	44,132
EXPENDITURE		
Newsletters to members	30,331	
Contracted Services	46,316	44,640
Administration and overheads	16,553	4,558
GST adjustment	-	7,384
Total Expenses	93,200	71,614
Cash Surplus [deficit] for year	65,978	[27,482]

Please refer to the separate Financial Statements Document.

7. CASHFLOW BUDGET

For the Year ended 31 March 2022

Membership Growth		0%	25%	50%
Membership target	Note 1	6,661	8,500	10,200
Receipts				
Membership Income	Note 2	92,245	145,900	175,080
Other Income		18,037	18,037	18,037
Gross Income		110,282	163,937	193,117
Less Payments				
Publications	Note 3	30,015	38,000	45,000
Regional Meetings Expenses -		1,670	5,000	5,000
Contracted Services		43,347	60,000	60,000
Legal	Note 4	10,000	18,750	22,500
Communications	Note 5	5,776	6,300	7,560
Administration		6,228	8,000	9,606
Equipment		1,217	2,000	3,000
Anticipated payments		98,253	138,050	152,666
Cash Surplus for year		12,029	25,887	40,451

- Note 1 Represented Villages increase membership by 10% or to 50% of residents
Gain representation in a minimum of 60% of Villages in Region or increase by 20%
- Note 2 Members x \$17.00 weighted average
- Note 3 Two Newsletter per year to all residents adjusted for growth
- Note 4 Estimate for legal and lobbying for CFFC RV act & regulations review
- Note 5 Electronic communications enhancements including website

RVRANZ

C/- Private Bag 4707, Christchurch 8140.

secretary@rvranz.org.nz

www.rvranz.org.nz

0800 787 699