

Retirement Village Residents Association of New Zealand (Inc)

Regional Rules

Members

Members of the Association shall be deemed to be members of their Region

Purpose of Regions

1. Promote and carry out the purposes of the Association within its Region,
2. Support the Executive in promoting and carrying out the purposes of the Association nationally,
3. Support the Executive in management of membership within the Region,
4. Delegate responsibility and co-opt members where necessary

Regional Structure

5. Each Region shall have a managing committee
6. The Committee will support the Executive to promote and carry out the purposes of the Association
7. The Committee will support the Executive in management of membership within the Region, by encouraging each village to appoint a village contact for assistance in maintaining up-to-date membership records
8. Subject to these Rules, the Committee may regulate its own practices.

Regional Committee

9. The Committee shall have the following officers who shall be elected by and from the Members at its Annual General Meeting in each year:
 - a. Chairperson, who is the preferred Regional Representative to the Executive of the Association, but the region may nominate any other member. They shall maintain communication with and liaison between the Executive and the Region's members.
The Chairperson is responsible for the operation of the Region, convening all meetings and ensuring that rules are followed
 - b. Secretary/Treasurer who is responsible for taking meeting minutes, holding the Region's records and petty cash records. Assisting in the collection of Association subscriptions and levies from members
 - c. Such other members as the Region members shall decide.
10. The committee should meet quarterly or as deemed necessary. The quorum shall be half of the number of committee members

11. Committee meetings may be held via video or telephone conference, or other formats as the Committee may decide.
12. The Chairperson shall chair all Meetings, or if absent, the Committee shall elect a Committee Member to chair that meeting.
13. Decisions of the Committee shall be by majority vote.

Region Annual General Meetings

14. The Annual General Meeting will be held no later than 31 May in each year.
15. The business of the Annual General Meeting is to consider:
 - Minutes of the previous General Meeting(s),
 - Annual Report of the Chairperson,
 - Annual Finance Report
 - Election of the officers and committee members. Nominations for each position shall be called for from the floor of the Meeting,
 - General Business.

Region Special General Meetings

16. Special General Meetings may be called by the Committee for any purpose it deems necessary.

Calling and notice of General Meetings

17. At least 14 days before any General Meeting, the Secretary shall notify all members of the business to be conducted at the General Meeting.
18. There shall be no quorum for a General Meeting.
19. At General Meetings, all financial Region members may speak and vote, and voting shall be by voices, by show of hands or if directed by the chairperson, by secret ballot.
20. Unless otherwise required by these rules, all questions shall be determined by a simple majority of those financial members present and voting at a General Meeting.
21. In the event of any disputes and to resolve any doubts relating to the region, the decision of the Association's Executive shall be final and binding on all Members.